

# TEAM ALLOCATION VISIBILITY PRO

Take your team management to the next level with Team Allocation Visibility Pro. Leverage advanced configurations and AI-driven insights to assess team occupancy, optimize resource allocation, and plan future assignments with precision. Gain deeper visibility into workload distribution, enabling more accurate release date predictions. Customize allocation rules to enhance project execution and efficiency.

## Advanced Configuration:

There are two levels of configuration: **Global Level** and **Resource Level**

Projects / Forge Development / Project settings  
Team Allocation Visibility Pro

[Go to Report](#)

Advanced Configuration

Global Global Resource Level

Please select configuration at Global Level OR Resource level

Working Hours / Day

Wednesday X Tuesday X Thursday X 8

From date (Holiday) \* To date (Holiday) \* No. of Holidays

From date (Holiday) To date (Holiday) 0 Day Add

**Holiday List**

From Date	To Date	No. of days	Action
2025-05-26	2025-05-26	1	<a href="#">✕</a>

**Resource Availability Overview**

User Name	Working Days	Working Hours	Upcoming Leaves	Action
Alex Abbott	Mon, Tue, Wed, Thu	8	No upcoming leaves	<a href="#">?</a>
Diana Taurasi	Mon, Tue, Wed, Fri	4	1. From : 2025-05-26 To : 2025-05-28 - 3 Days	<a href="#">?</a>
Neil Anderson	Mon, Tue, Wed	5	No upcoming leaves	<a href="#">?</a>
Hayley krischer	Mon, Tue, Thu, Fri	5	No upcoming leaves	<a href="#">?</a>

## Global Level:

- Global Configuration Option** – Users can apply advanced settings at a global level, ensuring consistency across teams.
- Customizable Working Days** – Allows selection of specific working days to align with different team schedules and operational workflows.
- Configurable Working Hours Per Day** – Users can define the number of working hours per day for more accurate workload planning.
- Holiday Management** – Enables setting up holidays by specifying start and end dates, helping to factor in non-working days for better resource allocation.
- Automatic Holiday Calculation** – Displays the total number of holidays based on the selected range, ensuring precise availability calculations.

## Team Allocation Visibility Pro

[Go to Report](#)

Advanced Configuration

Global

### Global Level Configuration

**Working Days** **Working Hours / Day**

Friday X
  Monday X
  Wednesday X
  Tuesday X
  Thursday X
 8

**From date (Holiday) \*** **To date (Holiday) \*** **No. of Holidays**  
  0 Day

By selecting the Global configuration, the specified Working Days, Hours, and Holidays will be applied to all users by default, unless individual resource-level settings are defined

#### Holiday List

From Date	To Date	No. of days	Action
2025-05-26	2025-05-26	1	

#### Resource Availability Overview

User Name	Working Days	Working Hours	Upcoming Leaves	Action
Alex Abbott	Mon, Tue, Wed, Thu	8	No upcoming leaves	
Diana Taurasi	Mon, Tue, Wed, Fri	4	1. From : 2025-05-26 To : 2025-05-28 - 3 Days	
Neil Anderson	Mon, Tue, Wed	5	No upcoming leaves	
Hayley krischer	Mon, Tue, Thu, Fri	5	No upcoming leaves	

## Resource Level:

- Resource-Specific Configuration** – Customize allocation settings for individual users, allowing flexibility in resource planning.
- User Selection** – Assign specific configurations to selected team members for personalized workload management.
- Custom Working Days** – Define individual working days based on team members' availability and schedules.
- Adjustable Working Hours Per Day** – Set specific daily working hours for each resource to reflect their actual availability.
- Leave Management** – Configure leave dates for individual users to ensure accurate capacity planning.
- Automated Leave Calculation** – Calculates the total number of leave days, helping managers plan resource allocation efficiently.

### Team Allocation Visibility Pro

[Go to Report](#)

#### Resource Level Configuration

Advanced Configuration

Select Users

Resource Level

Diana Taurasi

Select user from dropdown

Working Days

Tuesday X Wednesday X Monday X Friday X

Working Hours / Day

4

Select working days and working hours per day for selected user

From date (Leave)

To date (Leave)

No. of Leaves

From date (Leave)

To date (Leave)

0 Day

Add

Add leaves of user

Leave List Of Diana Taurasi

From Date	To Date	No. of days	Action
2025-05-26	2025-05-28	3	

Resource Availability Overview

Action will allow you to modify user data

User Name	Working Days	Working Hours	Upcoming Leaves	Action
Alex Abbott	Mon, Tue, Wed, Thu	8	No upcoming leaves	
Diana Taurasi	Mon, Tue, Wed, Fri	4	1. From : 2025-05-26 To : 2025-05-28 - 3 Days	
Neil Anderson	Mon, Tue, Wed	5	No upcoming leaves	
Hayley krischer	Mon, Tue, Thu, Fri	5	No upcoming leaves	

### Key Notes:

1. Form will be containing following fields,,
  - a. Assignee: Allows you to choose users
  - b. Projects: You can choose a project based on your needs. By default, it shows result for all projects
  - c. JQL Query: You can write a JQL query to get the specific custom output

### Team Allocation Visibility Pro

[Go to Settings](#)

Form Page

Select Users

Hayley Krischer X Diana Taurasi X add more people...

Projects

Forge Development X

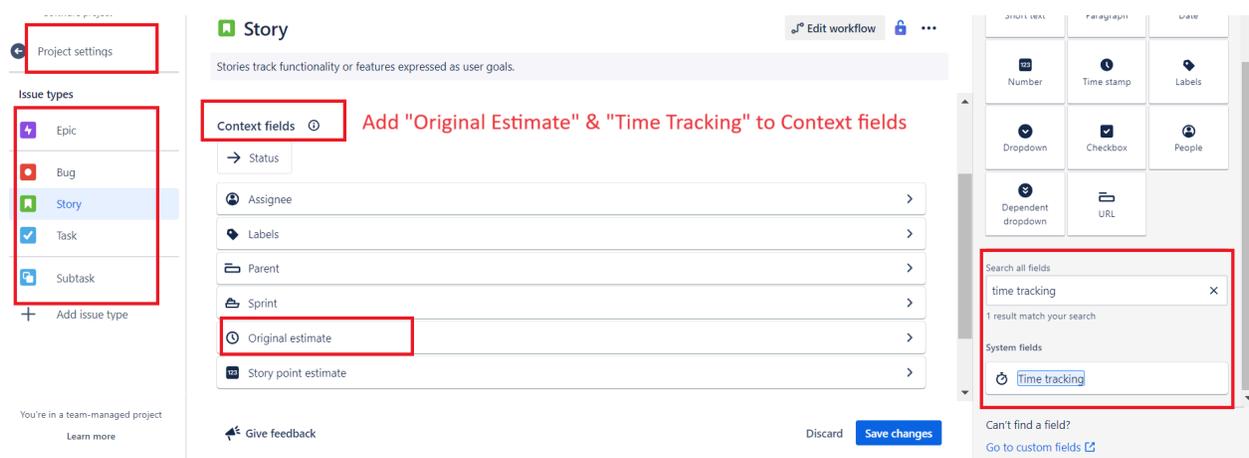
JQL Query

Enter here

Submit

Just choose the right filters to see the tasks you need and how much each person is booked.

2. The result will be displayed in a tabular format with the following details,
  - a. Assignee: The name of the user to whom the task is assigned
  - b. Project: The name of the project associated with the task
  - c. Issue: Task ID with a hyperlink that takes you to the task detail page
  - d. Status: The current status of the task
  - e. Original Estimation: It's Jira's default original estimation system field. You would need to enable this field from "Project Settings". It deals with hours. **Please note that this application won't provide results if you're not using this field.**
  - f. Logged Hours: It's Jira's default "Time tracking" system field. **Please note that this application won't provide results if you're not using this field.**
  - g. Steps to add fields: Project > Issue Type > Add system fields "Original Estimate" & "Time Tracking" to "Context fields".



h. Remaining Estimation: Calculates results based on values in "Original Estimate" & "Time Tracking." Note that results could be negative if logged hours exceed the "Original estimate."

i. Total Remaining Estimation: The sum of remaining estimations for all issues for a specific user. Negative values are not included.

j. Allocation Countdown: The allocation date is determined based on the total remaining estimate, using the Global or Resource-level configuration defined on the Settings page

## **Highlights:**

### **1. FORM**

#### **Customize the selection to collect particular result**

Different selection options are available, including obtaining lists of Users, Projects and applying a JQL Query filter to obtain the specific results you desire.

### **2. RESULT**

#### **Present your outcome in a straightforward tabular format for easy comprehension**

Retrieve a list of tasks assigned to a user, categorized by the project, displaying their current status according to the workflow, original estimation, logged hours, and remaining estimation. This information will also help assess the user's workload alongside the date. Display this data in a tabular format for clarity.

### **3. SUMMARY**

#### **Proceed with your planning and decision-making based on the occupancy data obtained**

This will assist you in devising work plans for your team members by leveraging the occupancy data acquired, making it more convenient and streamlining the process of creating new assignments for them.