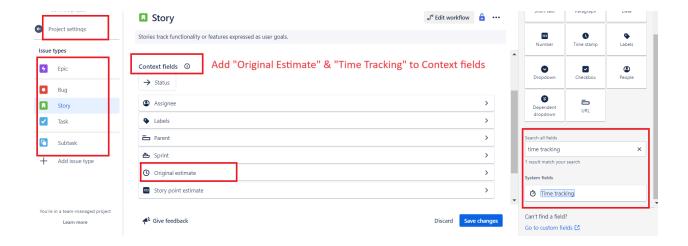
# TEAM ALLOCATION VISIBILITY

Elevate your team management with this application, enabling you to assess the occupancy of your team members. Gain insights into the allocation of resources and tasks, allowing you to plan future assignments more effectively. This tool empowers you to determine release dates for specific tasks, enhancing your overall project planning.

# **Key Notes:**

- 1. The Result will be rendered based on the current assignee of the task.
- 2. Form will be containing following fields,,
  - a. Assignee: Allows you to choose users
- b. From To (Created date): This is the task's creation date. By default, it starts from the first day of the month in the "From" field and goes up to the current date in the "To" field
- c. Projects: You can choose a project based on your needs. By default, it shows result for all projects
  - d. JQL Query: You can write a JQL query to get the specific custom output
- 3. The result will be displayed in a tabular format with the following details,
  - a. Assignee: The name of the user to whom the task is assigned
  - b. Project: The name of the project associated with the task
  - c. Issue: Task ID with a hyperlink that takes you to the task detail page
  - d. Status: The current status of the task
- e. Original Estimation: It's Jira's default original estimation system field. You would need to enable this field from "Project Settings". It deals with hours. Note that this application won't provide results if you're not using this field.
- f. Logged Hours: It's Jira's default "Time tracking" system field. Note that this application won't provide results if you're not using this field.
- g. Steps to add fields: Project > Issue Type > Add system fields "Original Estimate" & "Time Tracking" to "Context fields".



- h. Remaining Estimation: Calculates results based on values in "Original Estimate" & "Time Tracking." Note that results could be negative if logged hours exceed the "Original estimate."
- i. Total Remaining Estimation: The sum of remaining estimations for all issues for a specific user. Negative values are not included.
- j. Allocation Countdown: The date is calculated based on the Total Remaining Estimation, assuming 8 man hours per day and skipping weekends (Saturday/Sunday).

### 1. FORM

# Customize the selection to collect particular result

Different selection options are available, including obtaining lists of Users, Projects, specifying a date range, and applying a JQL Query filter to obtain the specific results you desire.



#### 2. RESULT

# Present your outcome in a straightforward tabular format for easy comprehension

Retrieve a list of tasks assigned to a user, categorized by the project, displaying their current status according to the workflow, original estimation, logged hours, and remaining estimation. This information will also help assess the user's workload alongside the date. Display this data in a tabular format for clarity.

			View Individual Assignments					
ASSIGNEE	PROJECT	ISSUE	STATUS	ORIGINAL ESTIMATION	LOGGED HOURS	REMAINING ESTIMATION	TOTAL REMAINING ESTIMATION	ALLOCATION COUNTDOWN
Alex Abbott	Forge Development	FD-868	To Do	2	1	1	61	Alex Abbott is allocated till 3rd April, 2024
	Forge Development	FD-867	To Do	12	0	12		
	Forge Development	FD-866	In Progress	60	12	48		
Neil Anderson	Website development	WD-259	To Do	80	0	80	144	Neil Anderson is allocated till 17th April, 2024
	Website development	WD-258	To Do	30	0	30		
	Website development	WD-257	To Do	25	10	15		
	Forge Development	FD-869	To Do	23	4	19		
Diana Taurasi	Website development	WD-260	In Progress	48	24	24	29	Diana Taurasi is allocated till 28th March, 2024
	Forge Development	FD-871	In Progress	6	1	5		
	Forge Development	FD-870	To Do	40	56	-16		
		SUMMARY		326.00	108.00	234.00	234.00	

Comprehensive Team Allocation Overview

Discover Your Team's Occupancy With Dates

# 3. SUMMARY

# Proceed with your planning and decision-making based on the occupancy data obtained

This will assist you in devising work plans for your team members by leveraging the occupancy data acquired, making it more convenient and streamlining the process of creating new assignments for them.

